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COMMUNITY PRESERVATION COMMITTEE

Draft: January 21, 2012

January 19, 2012

Approved: January 26, 2012

1. The meeting was called to order at 5:00 p.m. in the Nauset Room at Town Hall. In attendance; Julia Enroth (chair), Sue Christie, William Garner, James Hadley, Catherine Hertz (clerk), Jon Holt, Alan McClennen, Jr. (vice-chair), and Steve Phillips.
2. There was no public comment.
3. The January 12, 2012 minutes were approved as amended. 8-0-0
4. Glass Plate and Lantern Slide Preservation Application (Orleans Historical Society – Tamsen Cornell, Museum Director) \$7,000
  - a. This is a continuation of the mixed media project (documents, slides, and a small series of glass plates). They will be physically processed and digitizing.
  - b. Julia stated that the CPC would need information on volunteer hours and other funding.
5. Heating and Air Conditioning System Replacement Application (Federated Church of Orleans – John Burlingham) \$121,000
  - a. John gave Alan McClennen a copy of the bid document, engineer calculations, blueprint, record of invoices and checks.
  - b. Stewart Broatch gave a PowerPoint presentation.
  - c. Had three competitive bids. Harwich Heating and Cooling was the low bidder. This is the company they used to do the job.
  - d. John explained that they were not ready to do a complete application for the CPC in November 2010. They started the project the beginning of 2011 and borrowed from their endowment fund.
  - e. James Hadley read a statement (see attached).
  - f. Alan McClennen read a report from preservation consultant Eric Dray (see attached).
6. Odd Fellows Hall Restoration (Phase V) Application (Odd Fellows Lodge – Paul Davies) \$96,762.16
  - a. Paul Davies made a presentation on the needs for phase V. They are going ahead with grants and 501c3.
  - b. Julia Enroth requested information on the Odd Fellows fund raising, volunteer hours and money the Odd Fellows put into the building.
  - c. David Maclean, architect, stated this is the design phase to show opportunities and options. Julia requested a breakdown on architectural fees.
  - d. James Hadley suggested hiring a construction manager and code consultant. He also suggested that they think about doing a warming kitchen instead of a commercial kitchen.
7. FY 2013 CP Applications – New Information, Other
  - a. George Meservey emailed information on the Affordable Housing Trust Fund (see attached)

- b. Julia distributed a memo from Habitat regarding a site visit on January 25 at 2:00 p.m. (see attached)
- 8. There were no updates on current projects.
- 9. Old Business
  - a. Julia Enroth stated that, per David Withrow, Finance Director, there is a total savings of \$308,871.80 from refinancing CPA debt.
  - b. Annual Report was emailed to CPC members.
- 10. New Business – CPA Coalition dues are \$2,500.00
- 11. Key Dates / Timeline – January and February Schedule.
  - a. Fleck Property acquisition II scheduled for 1/26.
  - b. Preliminary Recommendations 2/2
  - c. Hearing 2/9
  - d. Final Recommendations 2/9 or 2/16.
  - e. Alan McClennen reported on the Twinning property. The State is changing funding priorities. May not get State grant
- 12. There being no further business, the meeting was adjourned at 7:00 p.m.

Respectfully submitted,



Sandra A. Marai, Secretary  
Community Preservation Committee

\* Reports on files at Town Hall